

Edgeworth Child Care Centre Inc.

Risk Assessment Template

ACTIVITY DETAILS	
Activity	
Location	
Date/s	
Persons Potentially At Risk	

RISK ASSESSMENT					
Activity	Hazard Identified	Risk Assessment (see attached Risk Matrix)			Elimination/Control Measures
		Likelihood	Consequence	Rating	

RISK ASSESSMENT PLANNING AND APPROVAL				
Risk Assessment Conducted By:				
Risk Assessment Prepared in Consultation With:				
Risk Assessment Approved By:	Name:	Signature:	Position:	Date:
Risk Assessment Communicated To:				

Risk Matrix

		Consequence				
Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
	Almost Certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High

Low: Business as Usual (set a time to review risks)

Moderate: Closely Monitor (monitor risk on ongoing basis; plan to control risk)

High: Heightened Action (immediate control required)

Extreme: Immediate Action (rectify immediately)